

SMART LOIRE VALLEY (SLV) Programme

LE STUDIUM VISITING ARTIST Award

Call for Projects 2023

Indicative application format application format

Introduction:

Please note that this document is designed to share information between the applicant and the host scientist. **Applications must be completed online on the LE STUDIUM website.** An application submitted by email will **NOT** be valid.

To submit an online application, the applicant needs to register on LE STUDIUM website. After validation of her/his account, the applicant will receive an email inviting to access the submission platform.

Important note: the submission platform (under works) will open in the course of January 2023. Applicants who have registered on the current platform will be informed by email. Meanwhile, applicants are invited to prepare their application by using this indicative application format. When the submission platform opens and before the **deadline of 16th February 2023**, applicants will be able to finalise their application, copy and paste elements of part A and & upload the necessary documents including Parts B & C.

The online application is divided into 3 parts:

- **Part A:** General information (online form) and documents to upload (CV, support letters).
- **Part B:** Scientific proposal (document to upload)
- **Part C:** Engagement of the host laboratory (document to upload)

General information:

The parts B and C must respect the following minimum standards:

- ✓ A minimum font size of 11 points, except for Gantt chart and tables where the minimum font size is 8 points
- ✓ Single line spacing
- ✓ A4 page size
- ✓ Margins (top, bottom, left, right) of 25 mm
- ✓ A clearly readable font (e.g. Arial or Times New Roman) on a printed copy

Tables are only for illustrating the core text of the proposal. As such, they cannot be used to contain the core text itself. The page formatting will be systematically checked by LE STUDIUM operational team. For non-compliant proposals, applicants will be asked to reformat their proposal without the possibility of modifying the content. Excess pages will subsequently be disregarded by evaluators.

Footnotes are to be used exclusively for literature references. Their minimum font size is 8. They will count towards the page limit.

Part A:

To complete this part, applicants are invited to use the online form.

1- Applicant's contact details

Give the following details concerning the applicant: first name, surname, title, birth date, nationality, laboratory, institution, professional address, phone number, email, website and specialty.

2- Summary of the proposal

Write a summary of the proposal in English and in French; it will be used for LE STUDIUM website and in public media if the proposal is funded.

Content limited to 2000 characters for each summary.

4- Host laboratory / Host scientist

Give the following details concerning the laboratory host scientist: first name, surname, title, birth date, nationality, laboratory, institution, professional address, phone number, email, website, name and email of the director of the host laboratory.

5- Dates of residency

Indicate approximate dates for the scientific residency in Centre-Val de Loire region in the framework of LE STUDIUM Visiting Artist award.

6- Collaborators

Collaborators provide high-level expertise on an aspect of the overall project to ensure a project specific outcome.

-> Give the following details for each collaborator: first name, surname, title, birth date, nationality, laboratory, institution, professional address, phone number, email, website.

-> Collaborator role

Content limited to 4000 characters for each collaborator.

Having collaborators is not necessary to submit an application.

7- New Application / Resubmission

-> Declare if this application or a similar one has been submitted by the applicant to LE STUDIUM programmes in the last 3 years.

-> If yes explain how the application has been improved following evaluators' feedback sent in the Evaluation Summary Report.

Content limited to 4000 characters.

8- CV of the applicant

Upload the CV of the applicant (maximum 10 pages).

9- Support letters

If relevant, upload support letters (from, for example, a home institution representative, a company, an academic partner, etc.)

Having support letters is not mandatory.

Part B:

To complete this part, applicants are invited to upload a document (Word or PDF format) on the online platform. This document must respect the standards described in the guidelines of the call and at the beginning of this Indicative Format document.

The maximum total length for this document is 8 pages. It should be composed as follows (detailed description below):

- ✓ Section 1: Artistic project
- ✓ Section 2: Impact of the proposed project
- ✓ Section 3: Career and Track record of the Applicant

Of the maximum 8 pages quota applying to the whole document, applicants are free to decide on the allocation of pages between the sections 1, 2 and 3.

If some of the proposed sub-sections are not relevant to their proposal, applicants are invited to ignore them.

After the call deadline, excess pages will automatically be made invisible, and will not be taken into consideration by the experts. It is the responsibility of the applicant to verify that the submitted PDF documents are readable and are within the page limit.

Please find below a proposed plan for the part B (8 pages maximum in total).

Section 1 : Artistic Project

1- Aims and significance

Describe the specific aims and planned outcome of the project and the potential significance of the proposed artistic project.

2- Methodology

Describe the methods and techniques to be used, including as appropriate:

- Description of the project design;
- Techniques to be used;
- Strengths and challenges of the project design

Section 2: Impact of the proposed project

1- Innovation

Describe the innovative aspects in the proposal specify the contribution of the project to the development of knowledge in the scientific field.

2- Interdisciplinary dimension

If relevant, show how the proposed project connects various scientific disciplines.

If relevant, describe how interdisciplinarity is a key factor of the application.

3- Links between art and science

Describe how science is a key element of the project and how the artistic project will feed the reflection on the relationship of art and sciences practices and generate cross-fertilisation between art and science.

4- Collaborations between artists and laboratories or partnerships with socio-economic sectors

If relevant, present the collaborations that are proposed for the project. These partnerships can be other academic laboratories as well as with private or public companies or socio-economic stakeholders.

5- Exploitation and dissemination of results

If relevant, describe how the new knowledge generated by the proposed project will be disseminated and exploited, and the potential impacts. Discuss the strategy for targeting peers and key stakeholders (such as the scientific community, artists, professional organisations, policy makers, etc.).

Section 3: Career and track record

1- Track record of the applicant

Highlight the career achievements of the applicant.

2- Career development

Explain the relevance of the SMART LOIRE VALLEY LE STUDIUM Visiting Artist award for the career development of the applicant.

3- Developing long lasting research links

Indicate if there is a strategy for long lasting collaboration between the applicant and the host laboratory or host scientist.

4- Relevance of the host laboratory choice

Explain why the applicant has chosen the host laboratory for his/her research project.

5- Transfer of knowledge between the fellow and the host laboratory

Outline how a two-way transfer of knowledge will occur between the applicant and the host laboratory:

- ✓ Explain what new knowledge the applicant will gain during the Visiting Artist residency at the hosting organisation and how it will be acquired
- ✓ Outline the previously acquired knowledge and skills that the artist will transfer to the host organisation

Part C:

To complete this part, applicants are invited to upload a signed PDF letter

The part C consists in a 2-page (maximum) letter from the host scientist supporting the application. The letter must describe:

- ✓ The qualifications and experience of the host scientist
- ✓ The experiences of the host laboratory in the field of the proposed project
- ✓ The equipment, resources and environment of the host laboratory that will allow the applicant to achieve his/her goals
- ✓ How the proposal fits into the strategy of the host team and/or institution
- ✓ The benefits of the Visiting Artist award for the host laboratory
- ✓ The hosting arrangements showing that the Visiting Artist will be well-integrated within the team/institution so that all parties gain maximum knowledge and skills from the Visiting Artist award

The part C has to be signed by the host scientist, the director of the host laboratory and a representative of one of the host institutions (“*tutelle*”).